

## **OUR LADY HELP OF CHRISTIANS PARISH, GUIDELINES TO OPEN OUR RELIGIOUS ED PROGRAM FOR THE 20/21 SCHOOL YEAR AS FOLLOWERS:**

### **Parish safety plan is to include:**

- a. Procedure for the safe arrival, dismissal, and pick up of students.
- b. Cleaning and disinfecting of the building, common spaces and classrooms, both before and after the program.
- c. Details regarding use of social distancing and wearing of masks.
- d. Family's responsibilities for masks, hand sanitizer, disinfectant wipes, etc.
- e. Use of bathrooms during sessions.
- f. Students are responsible for bringing their own water bottles, as drinking fountains will not be in use. They may not share water bottles.
- g. Limiting number of persons who may be in the building.
- h. Keeping a child home.

### **A. Procedure for the safe arrival, dismissal, and pick up of students.**

- ❖ Individual grades would arrive at different times between 9a.m. and the start time of 9:15 a.m. and must enter their classroom through the **BACK ENTRY ONLY**.
- ❖ The back door will be locked at 9:15 a.m. sharp. (Parents please make sure that if you are running late, before pulling out of the parking lot, check to make sure that the door is open). This practice of locking the door is to avoid any further entry to the building to safeguard the health of all involved.
- ❖ The Catechists will be responsible for seeing all children to their classroom and showing them to their **assigned seat** to begin class.
- ❖ Parents **WILL NOT** be permitted into the building at any time.
- ❖ If a Parent or guardian needs to pick up a child early, he or she must have a written excuse the day of and the Catechist will make sure the child is at the back door for pick up. No other exit will be available
- ❖ The children will be dismissed in the same manner as they arrived.
- ❖ A Catechist will monitor the entrance and exit door during arrival and dismissal.

### **B. Cleaning and disinfecting of the building, common spaces and classrooms, both before and after the program.**

- ❖ Hand sanitizer dispensers will be inside the door and in every class room. Each teacher will be responsible for cleaning his or her classroom after class.
- ❖ The CDC suggests areas and features of high use be disinfected frequently. These include, but are not limited to: door knobs, light switches, bathrooms, hand rail, counters, tables, desks, etc.

### C. Details regarding use of social distancing and wearing of masks.

- ❖ A mask is required by **all people** upon entering and during time spent in the building.
- ❖ All masks should be in good taste and without writing.
- ❖ All of the children will practice spacing of 6 feet apart outside and inside of the classroom.
- ❖ All catechists will have assigned seats for the children in every classroom keeping all desks facing in the same direction.
- ❖ Catechist will need to repeatedly remind students about proper use of face masks and social distancing.
- ❖ Remove all Non-essential furniture to minimize the sanitization process.
- ❖ Remove non-essential containers, boxes, materials, etc.
- ❖ The **recommendation** of the Center for Disease Control (CDC), Pennsylvania Department of Health (PADOH), and Pennsylvania Department of Education (PADOE), is a **six feet** distance between students.

### D. Family's responsibilities for their children, masks, hand sanitizer, disinfectant wipes, etc.

- ❖ **DO NOT SEND YOUR CHILD TO CCD WITH A FEVER OR ANY OTHER SIGNS OF COVID 19.**
- ❖ **The parent or guardian will be responsible to take their child's temperature and if they are running a fever of 100.4 degree or above, they must stay at home.**
- ❖ Experiencing any symptoms of chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, nausea or vomiting, diarrhea.
- ❖ If a student tests positive for COVID19 and has attended a PREP/CCD/YMP session within a 14-day period of time, the Parent/Guardian must inform the D/CRE/YM as soon as possible.
- ❖ The D/CRE/YM must communicate to the Pastor/Administrator, Parents/Guardians of Students, Catechists and Catechetical/Youth Ministry Staff of the possible exposure of their child(ren) to COVID19. Everyone that has come in close contact with any child that test positive will need to be tested and then quarantine for 14 days.
- ❖ Confidentiality Regarding Students Who Test Positive for COVID19 – Please see LP 19 of Diocese of Harrisburg (DOH) Re-Opening Plan.
- ❖ During the COVID19 pandemic, parents/guardians must agree in writing that they will abide by the PREP/CCD/YMP safety plan for in-person instruction.
- ❖ These signed agreements should be on file at the parish. The parish may make these agreements accessible for submission online.
- ❖ The families will be responsible to see that their children have the proper face coverings.
- ❖ The parish will provide hand sanitizer in every room and in hall way.

**E. Use of bathrooms during sessions.**

- ❖ The social hall will be taped, (**off limits**)! No one will be permitted to utilize this area while Religious Ed is in session.
- ❖ The bathroom located on the third floor will be used by all students that find it necessary to utilize the bathroom while Religious Ed Programs are in session.
- ❖ The bathroom will be cleaned after CCD sessions end for the day.

**F. Students are responsible for bringing their own water bottles, as drinking fountains will not be in use. They may not share water bottles.**

- ❖ Children will avoid sharing of material pens, pencils, etc.
- ❖ Students must use a backpack for materials which travel to and from the home.
- ❖ The bag should be clearly identified with their names, and may not be shared with others.
- ❖ Designated areas will be established for personal belongings (not inside of desks).

**G. Limiting number of persons who may be in the building.**

- ❖ Parents, guardians, visitors **WILL NOT** be permitted into any part of the building especially the social hall, this is to safeguard the health of all involved.
- ❖ Attempts should be made to keep all rooms well ventilated.

**H. Keeping a child home.**

- ❖ An alternate catechetical plan will be offered in such cases.
- ❖ Our Life and Faith series curricula have a work book available and in cases where a child is kept at home, he or she will be responsible for reading a chapter of the book and send in weekly assigned exercises from the preferred curricula work books.
- ❖ The Catechist that is responsible for the grade of the child being taught at home will take full responsibility of all assignments and accountability of the work that is to be sent to the Catechist on a weekly basis.
- ❖ We will have accountability for each and every child at home, knowing that they are engaged in the same curriculum that is being utilized in the classroom setting of the Religious Ed Program.

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Signature of Parent or Guardian

Date

